

PART T1: TENDERING PROCEDURES

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## T1.1: BID NOTICE AND INVITATION TO BID

### ELIAS MOTSOALEDI LOCAL MUNICIPALITY

CLOSING DATE: 16 JULY 2021 at 11H00

BID NUMBER: EMLM 31/2021

## **APPOINTMENT OF PANEL OF CONTRACTORS, MAXIMUM OF 10 FOR ELECTRIFICATION PROJECTS FOR A PERIOD OF THREE YEARS ON AN AS AND WHEN REQUIRED BASIS**

### T1.1: TENDER NOTICE

Bids are hereby invited from capable and experienced construction companies as **APPOINTMENT OF PANEL OF CONTRACTORS, MAXIMUM OF 10 FOR ELECTRIFICATION PROJECTS FOR A PERIOD OF THREE YEARS ON AN AS AND WHEN REQUIRED BASIS**

It is estimated that tenderers should have a CIDB contractor grading designation of **3EP** or higher. Duly completed bid documents and supporting documents which are, CERTIFIED ID COPIES, CERTIFIED COPY OF B-BBEE CERTIFICATE AS WELL AS RATES AND TAXES CLEARANCES FROM RELEVANT LOCAL AUTHORITY, CENTRAL SUPPLIERS DATABASE (CSD) REGISTRATION SUMMARY REPORT and a copy of the COMPANY REGISTRATION CERTIFICATE, together with the bid document must be sealed in an envelope clearly marked: "**Bid No. EMLM 31/2021 APPOINTMENT OF PANEL OF CONTRACTORS, MAXIMUM OF 10 FOR ELECTRIFICATION PROJECTS FOR A PERIOD OF THREE YEARS ON AN AS AND WHEN REQUIRED BASIS**" **CLOSING DATE: 16 JULY 2021**" with the name of the bidder shall be placed in the bid box no: 1 at **ELIAS MOTSOALEDI LOCAL MUNICIPALITY 2nd GROBLER AVENUE GROBLERSDAL** on or before 11H00 on the closing date. Tenders will be opened in public.

**The tender document will be available for free at [www.etenders.gov.za](http://www.etenders.gov.za) from the 07 June 2021 @ 10:00 or collected at 02 Grobler Avenue Groblersdal at the cashiers from the 07 June 2021 at a cost of R1500.00 per copy from Monday to Friday 07:30 till 15H00.**

A preferential point system shall apply where by this contract will be allocated to a bidder in accordance with the Preferential Procurement Policy Framework Act, No. 5 of 2000 as defined in the conditions of bid in the bid document, read in conjunction with Preferential Procurement Regulations of 2017, where 80 points will be allocated in respect of price and 20 points in respect of B-BBEE status level of contribution. CIDB grading is **3EP or higher**.

Procurement Enquiries: Mr. M Mthimunye  
Tel: 013 262 3056

Technical Enquiries: Mr. F Debeila  
E-mail: [fdebeila@emlm.gov.za](mailto:fdebeila@emlm.gov.za)  
Tel: 013 262 3056

Employer: Municipal Manager: Mr. MM Kgwale.  
Elias Motsoaledi Local Municipality  
02 Grobler Avenue  
Groblersdal  
0470

## T1.1: BID NOTICE AND INVITATION TO BID

### PANNEL OF CONTRACTORS FOR ELECTRIFICATION PROJECTS

**BID NUMBER: EMLM 31/2021**

#### RESPONSIVENESS AND EVALUATION CRITERIA:

##### 1. RESPONSIVENESS CRITERIA

The Elias Motsoaledi Local Municipality will consider no Bid unless it meets the following responsiveness criteria:

- The bid must be properly received in a sealed envelope clearly indicating the description of the service and the bid number for which the bid is submitted.
- The bid must be deposited in the relevant bid box as indicated on the notice of the bid on or before the closing date and time of the bid.
- Tender will be evaluated on PPPFA 80/20 points system;
- Price(s) quoted must be valid for at least ninety **(90) days** from the closing date of the tender CSD registration report or CSD registration Summary report attached
- Proof of CIDB registration (**Minimum of 3EP or Higher**) attached Company registration certificate
- CIPC Abridged Certificate Annual Returns (**NB: applicable to entities that are were in business for more than 12 months only**)
- Certified ID Copies of the Shareholders/Directors (certification should be original and not older than 6 months)
- Annexure Forms (A, B, C, D, E and G) fully completed and signed
- Proof of Municipal rates and taxes or services charges:
  - Of the company and all of its directors not in arrears for more than 90 days or
  - Confirmation from the municipality if municipal rates and taxes are not levied (for the company and all its director(s)) as per CK/Company form of address on the registration certificate or
  - **if leasing**, a signed lease agreement by the lessor and the lessee and a declaration/letter indicating that the bidder and/or the director does not have municipal account and that the municipal services; rates and taxes are paid by the property owner, should be signed by the lessor and such declaration/letter must be attached / Municipal rates in the name of the lessor for both company and director(s).
- Tender must be **completed and signed** in Black Ink
- Valid letter of good standing (Compensation for Occupational Injuries and Disease Act (COIDA)) from Department of Labour OR any company accredited by Department of Labour **(to be verified)** OR Letter to tender
- Original certified copy of B-BBEE Certificate issued by a SANAS verification agency; original Sworn Affidavit from commissioner of oaths or Original / Certified copy of CIPC Sworn Affidavit
- Company Profile (detailing experience and contactable reference)
- **In case of a Joint Venture**, Association or Consortium a formal contract agreement must be signed by both parties and be attached and the following must be adhered to:
  1. All of the above requirements must be for the both entities.
  2. Consolidated Valid B-BBEE Certificate issued by a SANAS Verification agency; **NB: No sworn affidavits will be considered**

##### 2. EVALUATION OF BIDS

- a) All bids received shall be evaluated in terms of the Supply Chain Management Regulations, Elias Motsoaledi Local Municipality Supply Chain Management Policy, the preferential procurement regulation 2017, and other applicable legislations.
- b) The Council reserves the right to accept all, some, or none of the bids submitted – either wholly or in part – and it is not obliged to accept the lowest bid.
- c) Only locally manufactured products/items with specified minimum thresholds will be considered for local content **(Not applicable)**

**By submitting this bid, bidder authorizes the Council or its delegate(s) to carry out any investigation deemed necessary to verify the correctness of the statements and documents submitted and that such documents reasonably reflect the ability of the Bidder to provide the goods and services required by the Council.**

**PLEASE NOTE**

- 1. **The Municipal Manager may cancel a contract awarded to a person if:**
  - a) The person committed a corrupt or fraudulent act during the procurement process or in the execution of the contract, or
  - b) An official or other role player committed any corrupt or fraudulent act during the procurement process or in the execution of the contract that benefited that person.
  
- 2. **The Municipal Manager may reject the bid or quote of any person if that person or any of its directors have:**
  - a) Failed to pay municipal rates and taxes or municipal service charges and such rates, taxes and charges are in arrears for more than three months;
  - b) Failed, during the last five years, to perform satisfactorily on a previous contract with the Elias Motsoaledi Local Municipality or any other organ of State after written notice was given to that bidder that performance was unsatisfactory;
  - c) Abused the supply chain management system of the Municipality or have committed any improper conduct in relation to this system;
  - d) Been convicted of fraud or corruption during the past five years;
  - e) Willfully neglected, reneged on or failed to comply with any government, municipal or other public-sector contract during the past five years; or
  - f) Been listed in the Register for Bid Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No. 12 of 2004) or has been listed on National Treasury's database as a person prohibited from doing business with public sector

**ANNEXURE A**  
**SUPPLY CHAIN MANAGEMENT**  
**EVALUATION PROCESS AND CRITERIA**

The following evaluation process and criteria will be used to evaluate all bids submitted:

**1. Compliance with Tender conditions**

**i. The Elias Motsoaledi Local Municipality will consider no bid unless it meets the following responsiveness criteria:**

- The bid must be properly received in a sealed envelope clearly indicating the description of the service and the bid number for which the bid is submitted.
- The bid must be deposited in the relevant bid box as indicated on the notice of the bid on or before the closing date and time of the bid.
- Bid forms must be completed in full and each page of the bid signed.
- A copy of the company registration certificate must be submitted with the bid on or before the closing time and date of the bid.
- Submission of a Joint Venture Agreement, where applicable, which has been properly signed by all parties.
- Compliance with the requirements of the bid and technical specifications.
- No bidder who is blacklisted by National Treasury or any National Authority due to non-performance will be considered.
- Proof of Municipal rates and taxes or services charges:
  - Of the company and all of its directors not in arrears for more than 90 days or
  - Confirmation from the municipality if municipal rates and taxes are not levied (for the company and all its director(s)) as per CK/Company form of address on the registration certificate or
  - **if leasing**, a signed lease agreement by the lessor and the lessee and a declaration/letter indicating that the bidder and/or the director does not have municipal account and that the municipal services; rates and taxes are paid by the property owner, should be signed by the lessor and such declaration/letter must be attached / Municipal rates in the name of the lessor for both company and director(s).
- The bidders are advised to attach their certified valid BBBEE certificates, and in Case were the business is classified as Exempted Micro Enterprise (EME), a sworn affidavit from the commissioner of oath stipulating that the business has a turnover of less than R10m must be submitted. **It should be noted that none attachment of these documents (BBBEE certificate or sworn affidavit) will not disqualify the bidder for further evaluation but will instead disadvantage them from being scored on BBBEE points.**
- In case where 2 (two) or more companies decide to form a joint venture (JV), all the companies in the JV have to attach each and every document as requested above in addition to the Joint Venture Agreement and a consolidated BBBEE Certificate issued by SANAS Verification agencies should be submitted

**ii. Meeting technical specifications and comply with bid conditions;**

**iii. Financial ability to execute the contract; and**

**iv. The number of points scored for achieving Government's Broad-Based Black Economic Empowerment objectives, points scored for price and / or points scored for functionality if applicable.**